

GUNSTOCK AREA COMMISSION MEETING

October 24, 2018 AT 6:00 PM

Lakes Region Adaptive Sports Center, Gunstock Mountain Resort

**APPROVED MINUTES**

Notice of the meeting was posted at the Belknap County Courthouse, Gilford Town Hall, County Commissioners Office, Gunstock Area, and at GUNSTOCK.COM.

**GAC:** Russ Dumais, Steve Nix, Ruth Larson, Brian Gallagher

**Gunstock Personnel:** Greg Goddard, Mike Roth, Robin Rowe, Becky LaPense, Patrick McGonagle, Tami Dubois

**BDC:** Rep. Howard, Rep. Fraser

**Public:** None

Chairman Nix opened the public meeting at 6:00PM.

Minutes

The minutes of the September 19, 2018 Gunstock Area Commission meeting were reviewed.

**ACTION**

- Motion:** Commissioner Larson made a motion to approve the minutes as presented.
- Second:** Commissioner Dumais.
- Vote:** All in favor.

Correspondence- None.

Public Presentations- None.

Action Items

*Main Lodge Roof*- General Manager Greg Goddard received information about the Main Lodge roof after published agenda for the October 24, 2018 GAC meeting. GM Goddard reported the lodge roof has been leaking more than it had in past and Patrick McGonagle, Interim Director of Operations, has received two bids for repairing part of the roof. GM Goddard and the management team are recommending the repair of the slope side roof with estimated repair cost of \$14,500. Commissioner Gallagher asked if funds would come from capital reserves. GM Goddard replied that the funds would be taken out of the operating account as part of the capital plan.

**ACTION**

- Motion:** Commissioner Dumais made a motion to approve moving forward with the roof repair as presented.
- Second:** Commissioner Larson.
- Vote:** All in favor.

Written Reports

**Financial Report** - A written report was provided. GM Goddard reported that the month of October has shown a similar pattern as the summer for Adventure Park and is overall about 20% off budget, much of which is weather related. GM Goddard added that he has been

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continuously reviewing cash flow with Chairman Nix and has drawn \$350,000 of the \$600,000 RAN. Outreach sales have started coming in and there is another season pass sale deadline of October 31, 2018. Commissioner Dumais asked where season pass sales are in relation to last year at this time. GM Goddard responded that is difficult to tell due to change in pass sale timeframes and deadlines that have varied from prior year. Mike Roth, Director of Marketing and Sales added that there has been about \$1.1 million in pass sales to date and about \$50,000 in Outreach sales, with a deadline of November 9. Commissioner Gallagher commented about the YTD revenue in comparison to last year and discussion ensued about budget forecasting for the next fiscal year.

Chairman Nix inquired about the Director of Finance position. GM Goddard responded that one of the final interviews is Thursday and the candidate will be meeting with the accounting department and other members of the senior management team.

**Marketing Report** - A written report was provided.

**Resort Services Report** - A written report was provided.

**Human Resources Report** - A written report was provided.

**Operations Report** - A written report was provided.

**General Manager's Report** - A written report was provided. GM Goddard added that Iwan Fuchs, Director of Snowsports, will send a report for the next GAC meeting and going forward.

#### New Business

- a. **Archiving Policy**- Chairman Nix read a Drawing Archive Policy as provided by Commissioner Durfee. The policy, if adopted, would be incorporated into any RFP as needed. Discussion ensued.

#### ACTION

**Motion:** Commissioner Larson made a motion to approve the Drawing Archive Policy as presented.

**Second:** Commissioner Gallagher.

**Vote:** All in favor.

- b. **Commissioner Selection**- GM Goddard received a call from Belknap County Delegation Chairman Vadney today to start the process for filling the upcoming commissioner vacancy. Chairman Vadney is asking for notice to be placed in the paper by Friday, October 26, 2018 and solicit resumes until Thursday November 1, 2018.

#### Old Business

- a. **Ethics Policy** - Commissioner Gallagher has continued research on ethics policies used by other NH boards and commissions and he is proposing that the commission seek an outside opinion on whether the commissioners pass, per the by-laws, is in conflict with the enabling statute. Commissioner Gallagher suggests the GAC draft a letter to send to the NH Attorney General to weigh in on the interpretation of the enabling statute. Discussion ensued. Commissioner Gallagher with Chairman Nix, will draft a memorandum and bring to the November GAC meeting.

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b. *Historic Single Chair Project* - No further action was taken.

c. *GAC Website*- Commissioner Gallagher proposed that further discussion be postponed until the November GAC meeting. GM Goddard added that large portion of the website is complete and the sub-committee has a few decisions left to make about what else to include. The first version of the website should be ready to go soon and the commission can provide input for changes at that point.

Other Business

***BCD Gunstock Subcommittee*** - Rep. Fraser agrees that Attorney General MacDonald would be a good resource to give an opinion on the commissioner pass.

***Affiliated Agency Reports*** - GM Goddard reported that the Gunstock Nordic Association needs to renew their agreement and is working on a draft. GM Goddard also reported that the GNA reported that the Belknap Range Trail Tenders (BRATTS) did trail maintenance on some of the cross country trails and discussion ensued about potential liability of volunteers doing work on property. Interim Director of Operations, Patrick McGonagle has provided documents from the Forest Service with a waiver statement for volunteers and GM Goddard will draft a similar volunteer agreement for all volunteers to sign that come on property from various groups.

Miscellaneous - Chairman Nix added comments in relation to the naming policy from the September meeting, if Lakes Region Disabled Sports wants they can put together a formal proposal to rename the building. Commissioner Dumais added that feels not enough time has passed and like to wait till spring before any changes are made.

Public Comment - None.

Adjourn

**ACTION**

- Motion:** Commissioner Dumais made a motion to adjourn the GAC meeting at 7:06PM.  
**Second:** Commissioner Larson.  
**Vote:** All in favor.

Respectfully Submitted,

Russ Dumais, Secretary  
Gunstock Area Commission